



Pastor Colleen Bennett-Houston
GodsGirl2 Christian Ministry
PO Box 866
Bloomington, IL 61702
(309) 826-3395

Engagement Request Form

Today's Date _____ Request Date _____

Ministry or Event Information

Church/Event Name:

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Contact Person

Phone _____ Cell _____

Email _____ Church Website _____

Type of Event _____

Expected Attendance _____

Meeting Facilities

Host Church/Organization:

Address _____

City _____ State _____ Zip _____

Phone Number _____

Occupancy of Facility _____

Personal Information

Senior Pastor & First Lady or Organizational Director:

Phone _____ Email _____

Assistant Pastor & Wife:

Phone _____ Email _____

Travel Expenses

Pastor Colleen requires the following:

- Two Round Trip Tickets - Coach (must be purchased at least 30 days before the event)
- One Standard Non-Smoking Room – Double Bed (Reservation information must be provided at least 30 days before the event). Hotel must be 4 Star or above with Room Service.
- Room Service Meal - when appropriate (overnight, early arrival)
- Ground Transportation

Offering

While Pastor Colleen does not request a specific honorarium for Church events, we trust that you would bless the Woman of God accordingly. For other events, honorarium amounts will be addressed with the contact Administrator.

Miscellaneous

If program is videotaped or audio taped GodsGirl2 Ministries requests a copy of any videos, DVDs and audio recordings of services. All such materials are the sole right/property of GodsGirl2 Ministry but can be used by venue for limited purposes. We reserve the right to allow or deny copies of all videos, DVDs and audio materials.

We request the option of distributing our materials (Books, Videos, DVDs, etc). We would ask that the church would provide one six or eight foot table for the above material when requested.

Ministry Needs:

- Ice Mountain or Fuji Bottled Water
- Hot Tea – Lemon Lift Decaffeinated
- Small Fruit Basket

If a date is being held for an organization we request a two (2) month cancellation notice. If the Church, Ministry or Organization must cancel after this time for any reason the Church, Ministry or Organization agrees to reimburse GodsGirl2 any expenses that may have been incurred as a result of date held. If the date is cancelled 30 days or less the Church, Ministry or Organization will pay GodsGirl2 Ministries a \$100 cancellation fee.

Please mail this form along with your request letter to:

Pastor Colleen Bennett-Houston
Godsgirl2 Ministry
PO Box 866
Bloomington, IL 61702

Or Email:

Pastorcolleen60@godsgirl2.com

The signatures below represent a binding contract between GodsGirl2 Ministry and the Church, Ministry or Organization.

Authorized Representative _____ Date _____

GG2 Representative _____ Date _____